

TAMPA RACQUET CLUB ASSOCIATION, INC.

SCREENING PROCEDURES

The Tampa Racquet Club Board of Directors has established a committee to screen all persons who desire to reside within the Tampa Racquet Club Condominiums. The goal of the committee is to determine that a prospective resident (through sale or rental) is not likely to violate the Rules and Regulation or the Declaration of Condominiums and that the prospective resident is informed of the various rules and regulation and procedures within the Tampa Racquet Club Condominium Association.

PROCEDURE FOR OBTAINING A CERTIFICATE APPROVAL

All Deeds, leases and/ or Agreements For Sale must be on file in the Association office Unit Files. All prospective owners or tenants will be screened by the Screening Committee at least fourteen (14) days prior to the day set for occupancy or sale. Anyone who desires to reside within a unit in excess of thirty (30) days must obtain a Certificate of Approval. If another person, at any time, wants to reside in a unit, that person must obtain a Certificate of Approval prior to moving in. Note: the Certificate of Approval is only for the name (s) indicated on the certificate.

The prospective Owner (s) or Tenant (s) must each complete and sign their respective information on the Application For Residency form and present it to the Tampa Racquet Club Association office with the appropriate processing fee (s). This form gives consent for a nation wide background check and credit report.

The association office will gather and present the following information and forms for the use of the Screening Committee:

- 1. Completed Application for Residency form (s).*
- 2. Proof of payment appropriate fees.*
- 3. Certificate of Approval/Rejection form for signature by committee.*

No Lease shall be for less than seven (7) months. A copy must be filed on file in the association office and all persons living within the unit must be named on the Lease. Only two (2) persons per bedroom occupancy allowed. Renters must have renter's insurance. Only two (2) vehicles per unit allowed.

Maintenance Fee must be paid up to date.

NO PETS ALLOWED!

The new Owner or Tenant is to call the association office and make an appointment to receive their Certificate of Approval. No parking decals (copy of registration must be provided) will be issued, gate openers or key purchased without the Certificate of Approval form being executed by the Screening Committee. During this appointment the Rules and Regulation booklet will be issued and gone over verbally with new resident by the screening committee.

LIST OF APPLICATION FEES

Single person \$55.00

Married couple \$110.00

All fees must be paid by check or money order along with a full and completed Application for residency.

APPLICATION FEES ARE NOT REFUNDABLE.

APPLICATION TO PURCHASE - LEASE AND/OR RESIDE IN COMMUNITY
PLEASE ANSWER ALL ITEMS

APPLICATION FOR RESIDENCY FOR UNIT# _____ DATE _____

Name _____
Last First M. Date of Birth

Co-App. Name _____

Social Security # _____ Date of Birth _____
Martial Status _____

Co. S.S. # _____ Martial Status _____

Present Address: _____
Number Street Apt# City State Zip Code

Previous Address: _____

Pres. Phone () _____ Contact Phone () _____

Present Employer _____ Position _____

Employer Phone () _____ Supervisor _____

Number of live in children _____ Ages #1 _____ #2 _____ other _____

Automobile (s) -- Limit two (2) only

Vehicle #1 _____
Year Make Model Color Tag #

Vehicle #2 _____
Year Make Model Color Tag #

Bank & Location _____

Checking Acct # _____ Savings Acct# _____

Emergency Contact:
Name _____ Phone _____

General Information: Applicant represents that all the above furnished information is true and complete and hereby does authorize the association to verify all said information via available public records. Applicant agrees that any false, omitted, or misleading personal or financial information found will be grounds for rejection. Applicant has paid the sum of \$ _____ as a non-refundable fee to cover cost of legal and credit search.

I have read and agree to the provision stated above

Applicant Signature _____ Date _____

Co-Applicant Signature _____ Date _____